



Government Support Services – Contracting
100 Enterprise Place
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Dover, DE 19904-8202

January 3, 2011

TO: ALL OFFERORS

FROM: COURTNEY MCCARTY
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM
NO.: GSS10363-ARMEDSECURITY
AREMED SECURITY OFFICER SERVICES

ADDENDUM #1

The purpose of this addendum is to answer questions that were submitted.

All documents relating to the current contract can be found at:
<http://gss.omb.delaware.gov/contracting/contracts/363.shtml>

1. The RFP does not mention the type of weapon. Can you provide the website that lists acceptable weapons for security guards for this contract?

State of Delaware Courts are requiring the use of 9mm firearms. Title 24 of the Delaware Code can be found at:
<http://regulations.delaware.gov/AdminCode/title24/1300.shtml>

2. What is the current hourly billing rate for each location currently being service by the incumbent agency?

The current hourly billing rate for each location currently being serviced by US Security Associates is \$17.25.

3. Is there a living wage requirement?

No. Please refer to Item 35 on page 30.

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4. Page 71-72, Item 16: Is there a specific test or center requirements for the psychological testing required?

No. The State has no requirements as to the type of test or location of the test. Security Officers are required to take and successfully complete a validated psychiatric/psychological test and be examined by a licensed psychologist/psychiatrist.

5. Page 73, Item 17: Is there a specific drug-panel you require? Can the testing be done in-house or by third party?

Any drug-panel can be done, provided the testing covers the requirements of the RFP. Drug testing should be done by a third party.

6. Page 68, Item 1: Reads "Shall be at least twenty (20) years of age." Should that read twenty-one?

Yes. Line 1 should read "Shall be at least twenty-one (21) years of age."

7. Is a one-year renewable performance bond acceptable?

Yes. The initial term of the contract is for a one year period, so the bond would be for the initial period and renewed with any contract extensions.

8. How many fire arms certifications are required in one year?

Three firearm qualifications per annum are required.

9. Can you bid on some sites and not on all sites?

Although the State reserves the right to multi-award it is our intent to award the contract to a single vendor so prospective vendors will want to bid on all locations.

10. Is the vendor required to provide firearms to the guards or do they use their personal approved weapons?

The vendor should supply the firearms.

11. Since we do not currently have the contract we would not know when we present the bid who the employees would be for the contract. If we do not provide this information with the bid would we be classified as non-responsive?

In the proposal you should be able to identify, at a minimum, the key people who will be assigned to oversee the contract (Training, Supervision, Site Commander/Project Manager, 24-hour POC). Please refer to page 71 Items 12 – 14, regarding officers being assigned to the contract.

All other terms and conditions remain the same.